



2018 LEADERSHIP RULES

DEFINITIONS

"Constitution" means the Constitution of the Saskatchewan Liberal Party.

"Eligible Member" means a member in good standing of the SLP as of 12:00 p.m. CST on April 3rd, 2018.

"Delegate" means any eligible member who has registered to attend the Leadership Convention and paid the applicable delegate fee.

"Immediate Past Member" means a person who was a member in good standing of the SLP in the 2017 calendar year.

"Leadership Candidate" means a person who has met the necessary qualifications as fixed by these rules and the Constitution for seeking the leadership of the Saskatchewan Liberal Party.

"Leadership Convention" means the general meeting of the Saskatchewan Liberal Party which is being held on May 5, 2018.

"SLP" means the Saskatchewan Liberal Party.

"LRC" means the Leadership Rules and Campaign Committee appointed by the Executive of the Saskatchewan Liberal Party with the authority to organize, conduct and oversee the Leadership Convention.

"Rules" means these rules as promulgated by the LRC.

"PAC" means Permanent Appeals Committee

"CRO" means Chief Returning Officer

"DRO" means Deputy Returning Officer

1. PERMANENT APPEALS COMMITTEE

1.1 The PAC shall consist of a chair person appointed by the SLP President and two members as selected by the chair person.

1.2 The PAC shall deal only with challenges to the decision of the CRO.

1.3 The PAC shall consider any written appeal signed by a minimum of five eligible members.

1.4 The PAC shall be governed by the following instruments in order of priority:

- a) Constitution of the Saskatchewan Liberal Party;
- b) The 2018 Leadership Rules (*this document*).

1.5 The PAC shall be required to communicate, in writing, its decision to the petitioners and to the President of the Saskatchewan Liberal Party.

1.6 The decision of the Permanent Appeals Commission is final.

2. GENERAL RULES AND PRINCIPLES

2.1 The Leader of the SLP shall be chosen at a Leadership Convention by a direct vote of eligible members. Secret voting shall be conducted by a majority vote, ranked ballot.

2.2 The LRC shall appoint the CRO who shall act as the senior election official in respect of all aspects of the leadership election process. Subject to the Constitution and these rules, the rulings of the CRO shall, in all instances, be final.

2.3 The CRO shall, upon such direction from the LRC, have the authority to establish any number of satellite voting locations where any eligible member shall be entitled to cast a ballot. In the establishment of a satellite voting location, the CRO shall appoint a Deputy Returning Officer (DRO). Each DRO shall be responsible for overseeing the voting process at the satellite voting location, counting and reporting unofficial results to the CRO, and ensuring secure delivery of ballots to the CRO following the election.

2.4 The Constitution and these rules shall constitute the complete legal authority over the Leadership Convention process, and any provision relating hereto contained in the Constitution of any constituency association shall be of no force or effect.

2.5 Duly completed nomination papers for Leadership Candidates and other such forms as may later be adopted by the LRC shall be filed with the CRO not later than 5:00 p.m. CST on March 19th, 2018.

2.6 At the Leadership election, in the event that there are more than two candidates for Leader, and on the initial count no candidate receives a majority of the valid first preference votes cast, the candidate receiving the lowest number of valid first preference votes cast shall retire, provided that this leaves at least two candidates on the ballot. Ballots assigned to the retired candidate shall then be recounted and assigned to one of the remaining candidates based on the next preference on each ballot. This process shall be repeated until one of the candidates receives a majority of the valid votes cast and shall thereby be elected. Ballots that exhaust all their ranked preferences during any count shall be set aside.

2.7 Prior to the election, the CRO shall cast a ballot that shall then be sealed and set aside. This ballot shall be opened and counted only in the event of a tied vote needing to be settled.

2.8 Each Leadership Candidate shall be allowed to assign a maximum of one candidate's representative at each established voting location to observe the voting process and counting of ballots, provided that the presence of the representative does not cause any form of disruption to the voting process or the work of poll officials.

3. LEADERSHIP CONTESTANTS

3.1 Qualifications. To be eligible for election as the Leader of the Saskatchewan Liberal Party, a person must:

- (a) be a member of the SLP in good standing;
- (b) be eligible to be a candidate in an election of a member to serve in the Legislature of Saskatchewan under the Saskatchewan Elections Act;
- (c) before 5:00 p.m. CST on March 19th, 2018, deliver to the CRO at the address of 1064 4th Avenue NW, Moose Jaw, SK S6H 3X1:
 - i. a fully and frankly written nomination in Form 1 (which may be in one or more counterparts);
 - ii. an undertaking in writing that:
 - a. the Leadership Candidate and their agents agree to be bound by the SLP Constitution, these Rules and the Leadership Expense Rules,
 - b. the Leadership Candidate and their agents will submit all disputes concerning any matter relating to the selection of a leader of the SLP and the Convention and the construction or application of the SLP Constitution, any Constitution of an Affiliated Association, these Rules and the Leadership Expense Rules to, and abide by the decision of, the PAC; and

- c. the Leadership Candidate and their agents agree to abide by the "Code of Conduct" appended to Form 1;

3.2 Review of contestant's questionnaire. The LRC is responsible to review all questionnaires delivered to the CRO as contemplated by Rule 3.1(c) and may approve or refuse to approve a person as a leadership contestant. If the Committee approves a person as a Leadership Candidate, then it must notify the CRO in writing of that approval. If the Committee refuses to approve a person as a leadership contestant, then the committee must notify that person in writing of that refusal and the reasons for that refusal. Subject only to a direction otherwise by the Permanent Appeal Committee, a decision of the Committee under this rule is final.

3.4 Review of nomination. The CRO is responsible to review all documents delivered as contemplated by Rule 3.1(c) for compliance with the requirements of these Rules and the SLP Constitution. The CRO has the right to independently verify any information provided by the prospective leadership contestant, and to request additional information for the purpose of seeking clarification to any answer provided in the contestant's questionnaire. If the documents delivered by a prospective leadership contestant meet all requirements of these Rules and the SLP Constitution and the CRO has received the approval of that prospective leadership contestant from the LRC, then the CRO must forthwith notify that prospective leadership contestant that the SLP has accepted the person as a leadership contestant. If the documents delivered by a prospective leadership contestant do not meet all requirements of these Rules and the SLP Constitution, then the CRO must notify that prospective leadership contestant in writing that they are not accepted as a leadership contestant and the reasons for that lack of acceptance. Subject only to a direction otherwise by the Permanent Appeal Committee, a decision of the CRO under this Rule is final.

3.5 Disqualification. If a person:

- a) is later found by the LRC not to be eligible for election as the Leader of the Saskatchewan Liberal Party;
- b) does not pay the deposit set in Article 7 of these Rules;
- c) is found in accordance with the Leadership Expense Rules to be in violation of those rules;
- d) withdraws as a leadership contestant; then the CRO must ensure that the name of that person is removed from all ballots at the Convention.

4. ELIGIBILITY TO VOTE

4.1 Each eligible member (*defined as a member in good standing of the SLP as of 12:00 p.m. CST on April 3rd, 2018*) is entitled to vote for the Leadership, either in-person

as a registered delegate at the Leadership Convention, or at any established satellite voting location.

4.2 Immediate past members (*defined a person who was a member in good standing of the SLP in the 2017 calendar year*) shall be allowed to renew their membership at any voting location to become an eligible member and be permitted to vote.

4.3 Eligible members must be physically present at the Leadership Convention or a satellite voting location within established voting hours to be entitled to vote. No provision for advance, absentee, proxy or electronic voting methods shall be provided.

5. MEMBERSHIP LISTS AND CHALLENGES

5.1 Availability of voting list. Each leadership candidate or their agent shall be allowed one electronic copy of the membership list upon approval of their nomination, and an updated copy on the last business day of each month, commencing November 30th, 2017 and ending February 28th, 2018. A final list of all eligible members will be made available on April 3rd, 2018.

5.2 Challenges. If a Leadership Candidate or their agent wishes to challenge any individual's right to vote as an eligible member, they must do so before 5:00 p.m. CST on April 10, 2018. Challenges may be made with respect to:

- (a) whether the address shown on the membership list is accurate;
- (b) whether the member resides at such address;
- (c) whether the member is a member of another provincial political party.

5.3 Method of making challenge. Challenges must be made in writing setting out the reasons for the challenge and must be delivered to the CRO.

5.4 Adjudication of the challenge. After receiving the challenge, the CRO is responsible to distribute a copy of the challenge to each candidate or their agents at the email address provided by the candidate for that purpose. The CRO may:

- (a) reject any challenge;
- (b) after giving the challenged individual an opportunity to answer the challenge, accept a challenge and decide that a challenged individual is not eligible to vote as an eligible member at the Convention.

5.5 Finality of decision. A decision of the CRO under this Rule is final.

6. APPEAL

6.1 Any person aggrieved by any decision made under these rules, with the exception of Article 5, shall have a right of appeal to the PAC.

6.2 An appeal to the PAC shall only be commenced by notice, in writing, received not later than 72 hours after the decision requiring review has been made.

6.4 The PAC may require appropriate fees to be paid by an appellant before any appeal is heard.

6.5 The delivery of a notice of appeal shall not cause any deadline or process to be postponed or delayed, unless specifically ordered by the PAC.

6.6 The PAC shall give notice of an appeal to each Leadership Candidate, the LRC, and any other person deemed appropriate by the PAC.

6.7 The PAC may delegate all aspects of an appeal, including the hearing, to other adjudicators appointed from time to time by the PAC who shall be residents of Saskatchewan.

6.8 Decisions of the PAC shall be final and not subject to appeal.

6.9 The PAC has all the powers necessary to give effect to its decisions, including, without limiting the generality of the foregoing, the power to declare a nominee duly elected.

7. SPENDING LIMITS AND DEPOSIT

7.1 The LRC shall establish spending limits which will govern the expenditures of funds by Leadership Candidates, reporting requirements and penalty provisions. These limits will be communicated to each Leadership Candidate by the close of nominations.

7.2 Each Leadership Candidate must make a non-refundable deposit in the form of a donation to the Party of \$1500.00 CAD no later than five business days after becoming a qualified nomination contestant. The deposit shall be accepted either as a single donation from the Leadership Candidate using their own funds, or through up to ten separate donations of any amount provided by groups or individuals in support of the Leadership Candidate, totaling \$1500.00.

Note: Official tax receipts will be issued by the Party for eligible donations over \$25. Please be advised that any contribution in excess of \$250 in one calendar year will be publically disclosed under The Election Act.

7.3 Donations made directly to a Leadership Candidate's campaign are not considered to be donations to the Party and are not eligible to be receipted for tax purposes.

10. INTERPRETATION

10.1 The foregoing rules shall be interpreted and applied in a manner which is fair and equitable to all participants in the candidate selection process, having regard to all the circumstances and in the best interests of the SLP.

10.2 In the event of any matter not specifically covered by these rules, regard shall be given to the Constitution of the SLP.

10.3 From time to time the LRC and/or CRO may issue bulletins to explain any of the rules herein contained. These rules may be amended by the LRC.

11. ABRIDGEMENT

11.1 In any situation where the LRC, in consultation with the Executive of the SLP, deems it advisable, it may abridge the time limits or amend these rules as it in its sole discretion may see fit.

Notice of Amendment: *This document has been amended from the original to correct the year in section 3.1 c to "March 19th, 2018", section 5.1 to "November 30th, 2017" and section 5.2 to "April 10, 2018".*



POLICY OF CONDUCT for Executive, Candidates, and Volunteers of the Saskatchewan Liberal Party

PURPOSE:

The Executive, Candidates and Volunteers of the Saskatchewan Liberal Party recognize that each person is an ambassador for the Party, and understand that the conduct we exhibit should impact the Party in a positive way – both within the public setting, and in our meetings (whether formal or informal).

POLICY:

The Saskatchewan Liberal Party, its Executive, Candidates and Volunteers will take every due and proper measure to ensure that there is not and that there shall not appear to be, any conflict between the personal and private interests between themselves and their responsibility to Saskatchewan Liberal Party, and its role in Saskatchewan politics.

The Saskatchewan Liberal Party will take all due action to ensure that the integrity of the Party and its role in stewardship of the public trust is perceived.

Actions that may serve to compromise the integrity of the Saskatchewan Liberal Party and its public obligations will not be condoned or allowed.

No behaviors that are abusive in any manner to the membership, or general public will be allowed. This includes verbal abuse, physical abuse, and emotional abuse.

Anyone associated with the Saskatchewan Liberal Party in any way shall act at all times to preserve the trust that the Party strives to provide both membership and general public in both private and public implementation of policy.

Saskatchewan Liberal Party Executive and Candidates may not conduct activities in which the Saskatchewan Liberal Party or its partners are purchasing a product or service in which the Saskatchewan Liberal Party has an interest, without first receiving the consent of the President, who will ensure that this activity is a fair and equitable arrangement.

The Saskatchewan Liberal Party will not show favoritism to its Executive, Candidates, active volunteers, advisory bodies, staff or consultants in applying for or in receiving the services of the Saskatchewan Liberal Party.

The Saskatchewan Liberal Party prohibits the receipt of payment or other consideration for referrals, recommendations, or any other bridge-forming partnership.



The Saskatchewan Liberal Party will show no favoritism or undue influence to Candidates or Participants related to the Executive, active volunteers, advisory bodies, staff or consultants or anyone acting in a governing, administrative or supervisory capacity.

The Saskatchewan Liberal Party, its Executive, Candidates, and Volunteers acknowledge that we are ambassadors of the Saskatchewan Liberal Party at all times. This includes discussions and interactions with people who may or may not be affiliated with the Saskatchewan Liberal Party.

The Saskatchewan Liberal Party, its Executive, Candidates, and Volunteers hold ourselves to a higher standard. We exhibit couth, class and culture. When people disagree with our point of view, we engage in a respectful way, acknowledging our differences, and looking for common ground.

If and when conflict happens, the Executive, Candidates, and Volunteers of the Saskatchewan Liberal Party will take steps to make a level headed conflict resolution. If a facilitator is required, the Executive will provide a person who will be responsible for that conflict facilitation.

The Saskatchewan Liberal Party, its Executive, Candidates and Volunteers will always strive to have:

- Open communication
- Welcome and inclusion of all
- Enthusiasm for our roles, tasks and outcomes
- Respect for others
- Positive ambassadorship of the Saskatchewan Liberal Party

Violation of this Policy Of Conduct will be seen as a matter of serious consequence and will result in disciplinary action, up to and including dismissal of role, up to and including, expulsion from the Saskatchewan Liberal Party.